

CONSERVATORY REGISTRATION

There is a one-time \$30 registration fee for each family at the time of registration.

CONSERVATORY TUITION

Tuition is \$120 per month for weekly half hour lessons. Tuition is paid in advance for all Silverlake Conservatory of Music programs. Your tuition reserves a weekly lesson time. The time of your lesson has been reserved and is unavailable to any other student. Tuition is neither reduced nor refunded due to missed lessons by the student. Tuition is paid monthly, it is not calculated by the weekly lesson. Your monthly tuition rate is the same each month even though some months will have five (5) lessons and others as few as three (3). Holiday and break closures have been calculated into the monthly tuition rate.

Registration and tuition fees are non-refundable and non-transferable.

LATE FEES

If tuition payment is not received by the seventh day of the month it is considered late and \$30 fee will be applied. **There will be no exceptions.** It is the responsibility the student/parent to ensure tuition is paid in a timely manner. Silverlake Conservatory of Music reserves the right to suspend or discontinue instruction of any student who is delinquent in fulfilling his/her financial obligations at any time.

DISMISSAL

Silverlake Conservatory of Music reserves the right to dismiss any student due to frequent absences, disciplinary problems, overdue tuition payments and/or parental noncompliance with Silverlake Conservatory of Music policies.

STUDENT ABSENCE AND MAKE-UP LESSONS

Lessons canceled by the student will not be made up, nor will a refund/credit be given. Exceptions in cases of unforeseen illness, accident or emergency may be considered and arranged at the discretion of the teacher and administration. In order for any exceptions to be considered the student/parent must call/email Silverlake Conservatory as soon as possible. If the student/parent does not call/email in advance, no exception will be offered.

STUDENT ILLNESS

No students should attend lessons when sick (i.e. fever, nausea, vomiting, etc.). Silverlake Conservatory of Music reserves the right to dismiss a student from a scheduled lesson if the student arrives exhibiting symptoms of illness. In that case, a makeup lesson will not be offered.

DISCONTINUING LESSONS

There is no long-term contract. To discontinue lessons please notify the front desk in advance. If notice is not given at least one week prior to the first lesson of the month the student/parent will be responsible for the next month's tuition.

INSTRUCTOR ABSENCES

In the event of an instructor absence, Silverlake Conservatory reserves the right to provide a qualified substitute or schedule a timely make-up session for lessons missed. Silverlake Conservatory reserves the right to replace current instructor with a new qualified instructor.

CHILD SAFETY

Make sure your child arrives at their lesson and that their teacher is present. Silverlake Conservatory and its teachers are not responsible for unattended students. Please do not drop off students more than 10 minutes prior to lesson time and pick them up promptly. Silverlake Conservatory faculty and staff do not supervise children waiting in the reception area before or after lessons. Behavior that is in any way unruly or disruptive to our students is unacceptable.

RELEASE

Any photographs, audio or videos of students or families on Silverlake Conservatory facilities and/or events may be used in promotional publications, website or press releases. There will be no compensation for the release.

NON-DISCRIMINATION POLICIES

Silverlake Conservatory of Music complies with all laws prohibiting discrimination in the conduct of its operations and programs. Silverlake Conservatory of Music admits students of any religion, gender, race, color, sexual orientation, national and ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at the academy. It does not discriminate on the basis of religion, race, color, sexual orientation, national and ethnic origin in the administration of its educational policies or programs.

POLICY CHANGES

Silverlake Conservatory of Music reserves the right to change policies, fees, or waivers at any time.